

COLDWATER CITY COUNCIL
REGULAR MEETING
Monday, March 9, 2020

The governing body of the City of Coldwater met in regular session with the following present: Mayor Penny Bruckner presiding, Council members Renee Blasi, Mike Bushnell, Robert Cardoza, Cleta Lampe and Ashta Rosson, City Attorney Allison Kuhns, Public Works Director Danny Shaw, Chief of Police Devon Duffield and City Clerk Kristal Sherman.

Visitors: Aaron Koehn, Paul and Ashley Alvarez and Chris Bruckner.

Mayor Bruckner called the meeting to order and minutes from the January meeting were approved as written, motion by Mike, seconded by Ashta and the motion carried.

Aaron Koehn with the accounting firm of Vonfeldt, Bauer and Vonfeldt, presented the 2019 audit report. He went through the report with the council and reported there was one statutory violation which involved the street sealing contracted by Circle C Paving & Construction. He explained when a city contracts construction work to be done in excess of \$100,000.00 a statutory bond needs to be filed at the courthouse from the construction company doing the work, and that was not done in this case. Kristal said she didn't know of that regulation, and now since Aaron has told her about it, she has already told Circle C the statutory bond was needed if they do any further work for the City over \$100,000.00. Other than the one violation, Aaron reported 2019 was a good year for the City.

Paul Alvarez told the council there has been a few issues with the house he is building at Comanche Estates, he said he and Public Works Director Danny Shaw have not been seeing "eye to eye" on the issues in question. 1. Placement of the house is too close to the water line.....the council discussed at length the slope and grade issues and why he built his foundation up so high. After discussion, the council agreed to work with Alvarez, approving his proposals for now, they asked him to communicate with Danny or come back to a council meeting to discuss any further problems that may come up. 2. Paul asked for permission to develop the road 100 feet in front of his house, saying he wants to fill it in with dirt and rock it. Mayor Bruckner told Paul the council will discuss this matter toward the end of the meeting and let him know what was decided. The council emphasized keeping good communication between Paul and Danny and if there are any more problems that arise, to come before the council.

Public Works Director Danny Shaw reported he has two bids for street work, one from Circle C Paving & Construction for \$113,400.00 and one from Heft & Sons for \$109,000.00. Both bids are for 6 pallets of crack sealing material & installation, and also installing 50,000 sq. feet of chip sealing over existing pavement. The council discussed the fact that some streets may need repairs worse than others at this point and after discussion the council agreed to drive the city streets and make a list of what streets they think should become a priority then call a special meeting to make a decision. Danny also told the council he needs to buy a load of oil so he can make asphalt to do street patching. Danny then asked the council to go into executive session for 10 minutes to discuss non-elected personnel. The motion was made by Renee, seconded by Ashta, and the motion carried. After returning to open session, no decisions were made.

Chief of Police Devon Duffield thanked the council for approving his vacation days so he can spend time with his family before he leaves this Sunday for the academy. Devon reported since the last meeting he has written 31 tickets and issued 14 warnings and is currently working on a cruelty-to-animals case. He also reported he has been working on code enforcement and has sent a few letters out asking citizens to clean up their yards.

Mayor Bruckner told the council she and the pool committee (Cleta & Ashta) had conducted interviews for April Lester and Ashton Snyder, the two applicants for the pool manager position. She said both applicants are capable of doing the job, but the committee recommends hiring Ashton Snyder as the 2020 pool manager. Mike made a motion to hire Ashton Snyder as the 2020 pool

manager, seconded by Robert and the motion carried. It was then discussed whether to have the pool manager or the City be responsible for the pool concessions. After discussion, Robert made a motion the concessions will be the responsibility of the City and there will be security cameras installed at the pool, seconded by Cleta and the motion carried.

Mayor Bruckner presented a letter that was received from the SCHS Sophomore class asking for donations to the after prom party. Kristal reminded the council they had given 10 lake permits as a donation last year. After discussion, Mike made a motion to give 10 lake permits to the after prom committee for a donation, seconded by Ashta and the motion carried.

Mayor Bruckner asked the council if they wanted to let Paul develop the road in front of his house. After discussion, Renee made a motion to allow Paul and Ashley Alvarez to develop 100 foot of the road in front of his house, seconded by Ashta and the motion carried.

Mayor Bruckner asked the council when they wanted to set the special meeting to go over the streets that need chip sealed. Ashta made a motion to set the special meeting on Friday March 13, 2020 at 5:00pm, seconded by Cleta and the motion carried.

Mayor Bruckner asked the council to go into executive session to discuss employee evaluations. Ashta made a motion the council go into executive session to discuss non-elected employees job performance for 30 minutes, seconded by Cleta and the motion carried. After the 30 minute time-frame, Ashta made a motion the council go back into executive session for 20 minutes, seconded by Cleta and the motion carried. After the 20 minute time-frame, Ashta made a motion the council go back into executive session for 20 minutes, seconded by Cleta and the motion carried. After returning to open session, the following employees were given wage increases:

Lanny Denney – from \$11.25/hour to \$12.00/hour

Kristal Sherman – from \$21.19/hour to \$22.00/hour

The council agreed to meet in special session with Danny Shaw to go over his employees' evaluations, and set a special meeting for tomorrow evening (Tuesday) at 6:00pm.

After the council reviewed the bills presented for payment, discussion was held on Justin Ellis' bill to climb the water tower and fix the lights. He charged \$405.00 which was 90 feet @ \$4.50 per foot. Mike asked what we paid him last time he did this job for the City. Kristal said in 2018 we paid him \$250.00. After discussion, Renee made a motion to reduce Justin Ellis' bill to \$250.00, the same amount paid to him in 2018, seconded by Ashta and the motion carried. After subtracting Justin Ellis' bill from the total presented, Renee made a motion to approve the bills in the amount of \$141,090.79, seconded by Cleta and the motion carried.

With no other business presented, Ashta made a motion to adjourn the meeting, seconded by Renee and the motion carried.